

PERMIT TO ENROLL FOR BACCALAUREATE

GENERAL INFORMATION				TO BE FILLED OUT BY THE ADMISSIONS OFFICE STAFF ONLY	
SURNAME	<input style="width: 95%;" type="text"/>	BATCH NO.	<input style="width: 95%;" type="text"/>	SCHOOL YEAR / TERM <input style="width: 95%; height: 20px;" type="text"/> STUDENT NUMBER <input style="width: 95%; height: 20px;" type="text"/> PROGRAM <input style="width: 95%; height: 20px;" type="text"/>	
GIVEN NAME	<input style="width: 95%;" type="text"/>	APPLICATION NO.	<input style="width: 95%;" type="text"/>		
MIDDLE NAME	<input style="width: 95%;" type="text"/>	SEX	<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		
MIDDLE INITIAL	<input style="width: 15%;" type="text"/> SUFFIX (JR., II, III) <input style="width: 15%;" type="text"/>	DATE OF BIRTH <small>(mm/dd/yyyy)</small>	<input style="width: 15%; height: 15px;" type="text"/> <input style="width: 15%; height: 15px;" type="text"/> <input style="width: 15%; height: 15px;" type="text"/> <input style="width: 15%; height: 15px;" type="text"/> <input style="width: 15%; height: 15px;" type="text"/> <input style="width: 15%; height: 15px;" type="text"/>		
CITIZENSHIP	<input style="width: 95%;" type="text"/>				

MODE OF PAYMENT
For both FULL and INSTALLMENT options, the MISCELLANEOUS FEES is fixed. Only the TUITION FEE RATES are given add on rates for INSTALLMENT options.
<input type="checkbox"/> FULL PAYMENT (One Academic Year) <input type="checkbox"/> FULL PAYMENT (One Term) <input type="checkbox"/> BY MONTH (INSTALLMENT)

PLEASE DO NOT WRITE BELOW THIS LINE

CREDENTIALS PRESENTED	CHECK LIST
<input type="checkbox"/> HIGH SCHOOL REPORT CARD (FORM 138) YEAR COMPLETED GRADE 12 _____ <input type="checkbox"/> CERTIFICATION OF AVAILABLE FORM 137-A (FOR STUDENTS WHO COMPLETED GRADE 12 IN PREVIOUS YEARS) If FORM 138 presented is a duplicate copy, an affidavit should be attached to this NOTE: form stating that the original report card (Form 138) has not been used as an admission credential to other colleges or universities.	<input type="checkbox"/> ORIGINAL F-138 SUBMITTED <input type="checkbox"/> NO ERASURES <input type="checkbox"/> PASSING MARKS IN ALL SUBJECTS <input type="checkbox"/> ANNOTATION OF ELIGIBILITY TO ENROLL IN COLLEGE <input type="checkbox"/> ORIGINAL SIGNATURE OF THE PRINCIPAL AND/OR THE REGISTRAR
FOR TRANSFEREES/ DEGREE HOLDER <input type="checkbox"/> CERTIFICATE OF HONORABLE DISMISSAL FROM LAST SCHOOL ATTENDED <input type="checkbox"/> CERTIFICATE OF TRANSFER CREDENTIALS	<input type="checkbox"/> WITH OFFICIAL LETTER HEAD AND OFFICIAL SEAL OF SCHOOL <input type="checkbox"/> ORIGINAL SIGNATURE OF THE REGISTRAR (LAST SCHOOL ATTENDED) <input type="checkbox"/> ORIGINAL COPY FROM LAST SCHOOL ATTENDED
<input type="checkbox"/> CERTIFICATE OF GOOD MORAL CHARACTER	<input type="checkbox"/> WITH OFFICIAL LETTER HEAD AND OFFICIAL SEAL OF SCHOOL <input type="checkbox"/> CERTIFICATE INDICATES A POSITIVE ATTITUDE <input type="checkbox"/> ORIGINAL SIGNATURE OF THE PRINCIPAL AND/OR THE COUNSELLOR
<input type="checkbox"/> BIRTH CERTIFICATE	<input type="checkbox"/> ORIGINAL COPY FROM THE PHILIPPINE STATISTICS AUTHORITY (PSA) <input type="checkbox"/> NAME IS CONSISTENT WITH ALL ADMISSIONS CREDENTIALS
<input type="checkbox"/> MEDICAL CERTIFICATE <input type="checkbox"/> Others, Please specify _____	<input type="checkbox"/> FIT TO ENROLL <input type="checkbox"/> Others, Please specify _____

ADMISSIONS VERIFICATION	
APPLICANT SUBMITTED THE NECESSARY DOCUMENTARY REQUIREMENTS FOR ADMISSION AS DEFINED BY THE SCHOOL POLICIES AND EXISTING LAWS/REGULATIONS, AND WERE DULY VERIFIED.	
PROCESSED BY _____	DATE _____

SCHOLARSHIP VALIDATION	
<input type="checkbox"/> QUALIFIED FOR SCHOLARSHIP _____	
PROCESSED BY _____	DATE _____

ENROLLMENT PROCESSING	
BLOCK SECTION ASSIGNED	<input style="width: 95%;" type="text"/>
P.E. SECTION ASSIGNED	<input style="width: 95%;" type="text"/>
PROCESSED BY _____	DATE _____