

**GUIDELINES FOR MODULAR SYSTEM AND THE OBE GRADING SYSTEM**  
**High School Department**

**Advantages of Modular System to Students**

- Granular delivery of courses.
- Multiple opportunities to pass modules.
- A student only needs to pass **two modules** in a course so as not to incur a course grade of **60**.
- If a student passes **at least two modules in a course**, he/she will **only need to repeat the module he/she failed to pass and not the whole course**.

**Modularization of Courses**

Courses will be delivered in modules based on the following:

Type of Courses	No of Modules	Modules	No of Weeks	Schedule	No of Credit Units
3-unit lecture courses	4	Module 1	5	Weeks 1-5	0.75
		Module 2	5	Weeks 6-10	0.75
		Module 3	5	Weeks 11-15	0.75
		Module 4	5	Weeks 16-20	0.75
1-unit lecture courses	2	Module 1	10	Weeks 1-10	0.5
		Module 2	10	Weeks 11-20	0.5

The following course/s will not be modularized: *Work Immersion, Capstone, Business Enterprise Simulation*

**Enrollment**

- The system of enrollment for regular courses will be the same. Students will enroll in **regular courses, not modules**.
- The payment of tuition will be based on the **total number of units of enrolled courses**.
- Miscellaneous fees will be paid for the entire school year.
- The schedule of fees for students paying under installment mode may be scheduled based on the following:

**Module 1- before Week 1**

**Module 2- before Week 6**

**Module 3- before Week 11**

**Module 4- before Week 16**

## Delivery Mode

- One faculty member will be assigned to handle one course or a section of a course with multiple sections.
- A Team-teaching mode may also be implemented. In this case, one faculty member will be assigned per module.
- Each module can be delivered in blended learning mode or fully online mode.

## OBE Grading System for Modular Courses

- The OBE Grading System adopts the OBE Principle of Expanded Opportunity and will be based on **DepEd Order No. 8 series of 2015** in terms of weight of components as follows:

**Step 3:** Percentage Scores are then converted to Weighted Scores to show the importance of each component in promoting learning in the different subjects.

To do this, the Percentage Score is multiplied by the weight of the component found in Table 4 for Grades 1 to 10 and Table 5 for Senior High School. The product is known as the Weighted Score (WS).

		25%	25%	35%	20%
	Written Work	25%	25%	35%	20%
11 to 12	Performance Tasks	50%	45%	40%	60%
	Quarterly Assessment	25%	30%	25%	20%

**Step 4:** The sum of the Weighted Scores in each component is the Initial Grade. This Initial Grade will be transmuted using the given transmutation table (see Appendix B) to get the Quarterly Grade (QG).

**Step 5:** The Quarterly Grade for each learning area is written in the report card of the student.

- Course grades will be used in the determination of honor graduates and evaluation of an academic status review. Determination of honors will also take into account the guidelines set forth under **DepEd Order No. 36 series of 2016**:

Academic Excellence Award	Average Grade per Quarter
1. With Highest Honors/ <i>May Pinakamataas na Karangalan</i>	98-100
2. With High Honors/ <i>May Mataas na Karangalan</i>	95-97
3. With Honors/ <i>May Karangalan</i>	90-94

- Module grades determine the course grades.
- The module grade average will be the weighted average of the module grades based on the credit units of each module, i.e.

$$\text{Module Grade Average} = \frac{\sum_{i=1}^{\# \text{ of modules}} (\text{credit unit})_i (\text{module grade})_i}{\text{total credit units of the course}}$$

- **Module Grade Average** will be **Transmuted** based on the **Transmutation table** provided by the **Department of Education** under **DepEd Order Number 8 series 2015**. **Transmuted Grade** will be reflected in the **Report Card**.

INITIAL GRADE	TRANSMUTED GRADE	INITIAL GRADE	TRANSMUTED GRADE
100	100		
98.40 – 99.99	99	66.40 – 67.99	79
96.80 – 98.39	98	64.80 – 66.39	78
95.20 – 96.79	97	63.20 – 64.79	77
93.60 – 95.19	96	61.60 – 63.19	76
92.00 – 93.59	95	60.00 – 61.59	75
90.40 – 91.99	94	56.00 – 59.99	74
88.80 – 90.39	93	52.00 – 55.99	73
87.20 – 88.79	92	48.00 – 51.99	72
85.60 – 87.19	91	44.00 – 47.99	71
84.00 – 85.59	90	40.00 – 43.99	70
82.40 – 83.99	89	36.00 – 39.99	69
80.80 – 82.39	88	32.00 – 35.99	68
79.20 – 80.79	87	28.00 – 31.99	67
77.60 – 79.19	86	24.00 – 27.99	66
76.00 – 77.59	85	20.00 – 23.99	65
74.40 – 75.99	84	16.00 – 19.99	64
72.80 – 74.39	83	12.00 – 15.99	63
71.20 – 72.79	82	8.00 – 11.99	62
69.60 – 71.19	81	4.00 – 7.99	61
68.00 – 69.59	80	0 – 3.99	60

- A student who was not able to submit a course requirement **due to medical or emergency reasons** will get an incomplete grade of **INC**. **Course requirements must be submitted within the semester or school year depending on the medical condition or the gravity of the emergency reasons of the learner.**
- Incomplete grade of **INC** can be completed to any passing mark, from **75-100**.
- **A student who failed a module will get a grade of IP.** An IP grade can only be converted to a grade of 75 until the end of the semester for SHS and end of the school year for JHS.
- A student with an IP grade in module 1 or 2 in a 4-module course or module 1 in a 2- module course will have the opportunity to convert the grade of IP to a grade of 75 until the end of the semester for SHS and end of school year for JHS using the fully online **Completion Modules**.
- A course with an unremoved INC or IP in any of the modules by the end of the quarter/semester will get a course grade of **IP** for the course.
- A course will remain to have a course grade of **IP** until the student gets a passing grade in all modules.
- The student will get a course grade of **60** if he/she violated the Academic Integrity Policy of the School in any of the modules.
- The student will get a course grade of **60** in case he/she incurred a 100% absence in any of the modules, regardless of his performance in other modules.
- A student who gets IP in all modules in a course will get a course grade of **60**. Under this situation, the student needs to re-enroll the course during Summer.

- All students who passed at least one module in a course will be given an **additional 10 days** to convert all module grades of IP into 75 using the fully online Completion Modules.
- After an additional 10 days, if the student is not able to convert the IP to 75, the student needs to re-enroll the module as a Remedial Module during Summer.
- The student needs to pay the Remedial Module fee when enrolling in the Remedial Module. Faculty members will be assigned to facilitate the Remedial Module. Use of Completion Modules will be for free. Conversion of the grade of IP to a grade of 3.00 will be for free. Completion of the grade of I to a passing mark will be for free.

**Grading System for Non-Modular Courses**

The grading system for non-modular courses will remain the same.

**Submission of Modular Grades**

Module grades will be submitted **a week after the scheduled Quarter or Periodical exams.**

**Viewing of Modular and Course Grades**

- Students can immediately view their module grades upon submission by the faculty of their module grades.

**Course Prerequisites**

- Students must have a passing course grade to be allowed to enroll the advanced courses.

**Academic Status Review**

- Course Grades will be used in the status review.
- Retention policy as reflected in DepEd DO. No.8 series of 2015 will be utilized as follows:

When a learner’s raw scores are consistently below expectations in Written Work and Performance Tasks, the learner’s parents or guardians must be informed not later than the fifth week of that quarter. This will enable them to help and guide their child to improve and prepare for the Quarterly Assessment. A learner who receives a grade below 75 in any subject in a quarter must be given intervention.

		Otherwise the learner must retake the subjects failed.
	4. Must pass all subjects or learning areas in Senior High School	Earn the Senior High School Certificate

For Grades 1–10, a learner who Did Not Meet Expectations in at most two learning areas must take remedial classes. Remedial classes are conducted after the Final Grades have been computed. The learner must pass the remedial classes to be

	Requirements	Decision
	4. Must pass all learning areas in the Elementary	1. Earn the Elementary Certificate 2. Promoted to Junior High School
	5. Must pass all learning areas in the Junior High School	1. Earn the Junior High School Certificate 2. Promoted to Senior High School
	1. Final Grade of at least 75 in all learning areas in a semester	Can proceed to the next semester
	2. Did not Meet Expectations in a	Must pass remedial classes for failed competencies in

### Academic Scholarship

- Course grades will be used to determine academic scholarships.
- Aside from other criteria, all students with a course grade of 60 will be disqualified to avail of academic scholarship.

### Academic Honors

- Course grades will be used to determine academic honors.
- Aside from other criteria, students with a course grade of IP or 60 in modular courses and course grades of 60 in non-modular courses will be disqualified for any academic honors.
- To qualify for quarter honors, a student must have an average of at least 90 and passed all learning areas with no grade below 88.
- Determination of Honors shall follow DepEd Order No. 36 series of 2016:

Academic Excellence Award	Average Grade per Quarter
1. With Highest Honors/ <i>May Pinakamataas na Karangalan</i>	98-100
2. With High Honors/ <i>May Mataas na Karangalan</i>	95-97
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### Faculty Teaching Load

- Regular teaching load for full time faculty members in the High School department is equivalent to **7 subjects**.

$$\text{Total Faculty Load} = \text{Total Teaching Load in Modular Courses} + \text{Total Teaching Load in Non-Modular Courses} + \text{Total Teaching Load in Remedial Modules}$$

### Completion Module

- Completion Modules will be standardized.
- One Completion Module per course will be developed by the Cluster Heads.
- Faculty members teaching the course will contribute to the development and updating of the Completion Modules. Completion Modules will be deployed via fully online delivery.