MCM — Malayan Colleges Mindanao — A MAPÚA SCHOOL

REQUEST FOR CREDIT EVALUATION OF JHS TRANSFEREES

GENERAL INFORMATION FOR TRANSFER STUDENT

- THIS FORM IS TO BE USED BY TRANSFER STUDENTS WHO EARNED CREDITS FROM OTHER JUNIOR HIGH SCHOOL INSTITUTION
- CREDITING SHALL TAKE PLACE AFTER THE STUDENT IS APPROVED FOR TRANSFER BY THE MCM JHS PRINCIPAL
- APPROVAL OF SUBJECTS TAKEN FROM PREVIOUS HIGH SCHOOL INSTITUTIONS IS THE SOLE DISCRETION OF MALAYAN COLLEGES MINDANAO.
- MCM RESERVES THE RIGHT TO CREDIT SUBJECTS.
- STUDENT SHALL FILL OUT THE FORM COMPLETELY AND SUBMIT TO THE ADMISSION OFFICE
- THE HIGH SCHOOL PRINCIPAL GRANTS OR DENIES CREDIT OF THE SUBJECTS LISTED AND TAKEN.
- OFFICE OF THE REGISTRAR ENCODES TO THE SYSTEM THE CREDITED COURSES AND ANNOTATES THE ENROLLMENT OF THE TRANSFER STUDENT.

PERSONAL INFORMATION

NAME OF STUDENT   STUDENT NUMER

LAST NAME	FIRST NAME	MIDDLE NAME

CREDITS EARNED FROM PREVIOUS HIGH SCHOOL INSTITUTION

WHAT GRADE LEVEL?				MALAYAN COLLEGES MINDANAO		
WRITE HERE THE SUBJECT TITLE FROM PREVIOUS SCHOOL			GRADE	SUBJECT TITLE	UNITS	ACTION TAKEN
1						
2						
3						
4						
5						
6						
8						
9						
1 0						
1 1						

VERIFICATION AND EVALUATION OF RECORDS SUBMITTED

DOCUMENTS SUBMITTED FOR EVALUATION AND REFERENCE

- ☐ SF9 / CERTIFIED TRUE COPY OF GRADES
- ☐ CERTIFIED TRUE COPY OF SF10
- ☐ OTHER, PLEASE SPECIFY
  Report Card

VERIFIED AND EVALUATED BY :

_____
OFFICE OF THE COLLEGE REGISTRAR / DATE

ACTION TAKEN BY JHS PRINCIPAL	SYSTEM ENCODED BY	
☐ APPROVED CURRICULUM YEAR APPLIED : _____ ☐ DISAPPROVED **Cesar Glen Josio** — *Associate Principal for JHS Signature* **Dr. Flora Mae C. Yparraguirre** — *School Principal - High School Dept Signature*	CURRICULUM YEAR APPLIED TO STUDENT [____] _____ OFFICE OF THE REGISTRAR / DATE	

☐ I hereby waive the crediting evaluation process and willing to proceed with the enrollment as a regular student.

☐ This is to confirm that I have seen and acknowledge the result of the credit evaluation.

_____
STUDENT SIGNATURE OVER PRINTED NAME /DATE

SUBJECTS TO BE ENROLLED FOR CURRENT SEMESTER
TO BE FILL-OUT BY PRINCIPAL

	SUBJECT CODE	SUBJECT TITLE	UNITS
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
		TOTAL	

_____
Signature over printed name OF THE PRINCIPAL